

Crawshawbooth Primary School

Exclusion Policy

September 2025

Mr Willan

Mission Statement

Crawshawbooth seeks to provide a happy and secure learning environment where a child's natural curiosity is provided with challenges, experiences and opportunities that will enable them to grow into caring, confident and informed citizens of the future.

Aims To:

- Follow LCC procedure for Fixed Period Exclusions or Permanent Exclusions and adopt a positive approach to behaviour
- To follow DfE Statutory Guidance Sept 2017 'Exclusion from maintained schools, academies and pupil referral units in England
- To re-integrate the pupil back into school and address the behaviour causing concern

Procedure

1. Only the Headteacher or Acting Headteacher has the power to exclude a pupil and may exclude for one or more fixed periods, for up to 45 days in any one school year. For periods of more than 1 day, work will be provided.
2. The Head may also exclude a pupil permanently.
3. The law does not allow for extending a fixed-period exclusion or 'converting' a fixed-period exclusion into a permanent exclusion. In exceptional cases, usually where further evidence has come to light, a further fixed-period exclusion may be issued to begin immediately after the first period ends: or a permanent exclusion may be issued to begin immediately after the end of the fixed period.
4. The Head will inform the parents immediately, giving reasons for the exclusion by telephone and letter if possible. At the same time the Head will inform the parents how to appeal against this decision.
5. The Head informs the LEA and governing body about any permanent or fixed term exclusions beyond five days in any one term.
6. The governing body cannot either exclude a pupil or extend the exclusion period made by the Head.
7. The governing body has a discipline committee which considers any exclusion appeals on behalf of the governors. They will consider the circumstances in which the pupil was excluded, consider any representation by the parents and the LEA, and decide whether the pupil should be reinstated. If the appeals panel decides that a pupil should be reinstated, the Head must comply with this ruling.

Circumstances where Exclusion may occur

1. If allowing the pupil to remain in school would seriously harm the education or welfare of the pupil or others in school.
2. In response to serious breaches of the school's behaviour policy, including persistent disruptive behaviour.
3. For a first- or one-off offence e.g. serious actual or threatened violence against another pupil or member of staff, sexual abuse or assault, supplying an illegal drug or carrying an offensive weapon.

Review and Monitoring

We will review this policy annually or where necessary.

Links to Other Policies

Behaviour Policy

Physical Intervention

The Policy was written in Sept 2010.

The Policy was approved by Governors in November 2010.

The policy was reviewed in September 2011 and approved by Governors in November 2012, November 2013, 2014, 2015, 2016, 2017, 2018, 2019,2020, 2021, 2022, 2023,2024, 2025.